## PUBLIC NOTICE APPOINTMENT OF U.S. BANKRUPTCY JUDGE with duty station at Aberdeen, Mississippi

The United States Court of Appeals for the Eighth Circuit seeks applications from highly qualified candidates for a fourteen-year appointment as United States Bankruptcy Judge for the District of South Dakota. The position will have its duty station in Aberdeen, Mississippi, for the first five years of the term and thereafter as determined by the Eighth and Fifth Circuits under the Memorandum of Understanding (MOU) for the Bankruptcy Judge Vacancy Pilot Program. A copy of this MOU is available for review at the links listed below, along with the application form.

The basic jurisdiction of a United States Bankruptcy Judge is specified in Titles 11 and 28, United States Code, and amendments thereto. To be qualified for appointment, an applicant must:

- (1) Be a member in good standing of the bar of the highest court of at least one state, the District of Columbia, or the commonwealth of Puerto Rico, and a member in good standing of any other bar in which the applicant is a member.
- (2) Have been engaged in the active practice of law for a period of at least five years (some substitutes authorized);
- (3) Possess, and have a reputation for, integrity and good character; possess, and have demonstrated, a commitment to equal justice under the law; possess, and have demonstrated, outstanding legal ability and competence; be of sound mental and physical health sufficient to perform the essential duties of the office; and indicate by demeanor, character, and personality that the applicant would exhibit judicial temperament if appointed; and
- (4) Not be related by blood or marriage to a judge of the Eighth or Fifth Circuit Courts of Appeals, to a member of the Eighth or Fifth Circuits Judicial Councils, or to a judge of the district court to be served, within the degrees specified in 28 U.S.C. Section 458, at the time of the initial appointment.

An Intercircuit Selection Committee will review all applications and recommend to the United States Court of Appeals for the Eighth Circuit, in confidence, persons considered to be best qualified. Appointment follows an FBI and IRS investigation of the candidate chosen by the Court of Appeals. The current annual salary is \$191,360.00. Applicants shall be considered without regard to race, color, age, gender, religion, national origin or disability.

Application forms and the Memorandum of Understanding (MOU) may be obtained on line Clerk of the U.S. Bankruptcy Court in the Northern District of Mississippi at from the: http://www.msnb.uscourts.gov/; Clerk of the U.S. District Court in the Northern District of Mississippi at http://www.msnd.uscourts.gov/; Clerk of the U.S. Bankruptcy Court in the District of South Dakota at http://www.sdb.uscourts.gov/; Clerk of the U.S. District Court in South Dakota at http://www.sdd.uscourts.gov/; the United States Court of Appeals for the Eighth Circuit at http://www.ca8.uscourts.gov/; and/or the United States Court of Appeals for the Fifth Circuit at http://www.ca5.uscourts.gov/. Applications should be submitted only by the applicant personally and should indicate the applicant's willingness to serve if selected. The signed original hard copy of the application should be submitted to Ms. Millie B. Adams, Circuit Executive, 111 South 10<sup>th</sup> Street, Suite 26.325, St. Louis, Missouri 63102-1116, and must be received by Wednesday, February 28, 2018, not later than 4:00 pm (Central Time). An electronic version of the original should be sent to CE8employment@ca8.uscourts.gov. The U.S. Courts are equal opportunity employers. We appreciate the interest of all candidates, however, only those selected for an interview will be contacted.

## UNITED STATES COURT OF APPEALS FOR THE EIGHTH CIRCUIT 111 South 10<sup>th</sup> Street Suite 26.325 St. Louis, Missouri 63102-1116

# APPLICATION FOR UNITED STATES BANKRUPTCY JUDGESHIP with duty station at Aberdeen, Mississippi

(In response to any question, you may use continuation pages if necessary.)

|     | neral                  |  |
|-----|------------------------|--|
| 1.  | Full name              |  |
| 2.  |                        | nich you have been known                                     |
| 3.  | Present Occupation_    | Title  |
| 4.  | Office address:        |  |
|     |                        |  |
|     | City                   | State  |
|     | Zip                    | Telephone  |
| 5.  | Residential address _  |  |
|     |                        |  |
|     | City                   | State  |
|     | Zip                    | Telephone  |
| 6.  | Place of birth         |  |
|     | D ( (1))               |  |
| 7.  | Length of residence in | n state  |
| 8.  |                        | ou hold national citizenship                                 |
| 9.  | Colleges and universi  | ties attended, dates, degrees, and class standing (if known) |
|     |                        |  |
|     |                        |  |
| 10. | Law School attended,   | dates, degree, and class standing (if known)                 |
|     |                        |  |
|     |                        |  |

|     | LICATION FOR UNITED STATES B   |                               | Page 2 of 12                 |
|-----|--|-------------------------------|------------------------------|
| 11. | Military service   | Branch                        | Dates                        |
|     | Rank or rate at discharge  | Type of                       | f discharge                  |
|     | If still a reserve or national gupresent rank.                                       | uard member, please give      |                              |
| 12. | If related by blood or marriage t<br>Court of Appeals for the Eighth<br>please give: | Circuit, or to a Judge of the | District Court to be served, |
| Hor | nors   |                               |                              |
| 13. | Were you an officer or a mem   | ber of law review board?      |                              |
|     | -  |                               |                              |
| 14. | List any legal books or articles   | you have written, with cita   | tions and dates.             |
|     |  |                               |                              |
|     |  |                               |                              |
|     |  |                               |                              |
|     |  |                               |                              |
| 15. | List any honors, prizes, or awa  | ards you have received.       |                              |
|     |  |                               |                              |
|     |  |                               |                              |
|     |  |                               |                              |
|     |  |                               |                              |
|     | _  |                               |                              |
| 16. | List continuing legal education  | courses completed within      | last five years.             |

#### **Professional Admissions**

| 17. | List all courts (including state bar admissions) and administrative bodies having special admission requirements in which you are presently admitted to practice, giving the dates of admission. |  |                   |                    |                    |  |
|-----|--|--|-------------------|--------------------|--------------------|--|
|     | Court or Administrative  |  | ody               | Date of Admission  |                    |  |
|     |  |  |                   |                    |                    |  |
| Law | Prac   | etice  |                   |                    |                    |  |
| 18. | Have   | you been engaged in th   | e active practice | of law for at leas | t five years?      |  |
|     |  | Yes  | No                |                    | -                  |  |
| 19. |  | e the name, dates, and a<br>ther organizations you ha                  |                   |                    | nment agencies and |  |
|     | Ро   | sition   | Address           |                    | Dates              |  |
|     |  |  |                   |                    |                    |  |
| 20. | If yo  | cribe the general nature our practice is substantially prior practice. |                   |                    |                    |  |
|     |  | , , , , , , , , , , , , , , , , , , ,                                  |                   |                    |                    |  |
| 21. | a) Do you regularly appear in court?   |  |                   |                    |                    |  |
|     | b)   | b) What percentage of your appearances in the last five years were in: |                   |                    |                    |  |
|     |  | Bankruptcy Courts.   |                   |                    | %                  |  |
|     | Bankruptcy Courts  |  |                   |                    |                    |  |
|     |  | State or Local Coult   |                   |                    |                    |  |
|     |  | 4. Administrative Bod  |                   |                    |                    |  |
|     |  | 5 Other  |                   |                    | 0/2                |  |

| Page 4 | 4 of 12 |
|--------|---------|
|--------|---------|

|  | red at administrative hearings   |            |
|--|--|------------|
| What percentage of your litigation   |  |            |
| , , , , , ,  |  | %          |
|  |  |            |
|  |  |            |
|  |  | 0/         |
|  |  |            |
|  |  |            |
| citations of any reported cases.   | er you were sole, associate, or chief coun   |            |
| citations of any reported cases.  Have you served as a trustee or  | other court-appointed officer in bankruptc   | y matters. |
| Citations of any reported cases.  Have you served as a trustee or Yes No If yes, pro                         |  | y matters. |
| citations of any reported cases.  Have you served as a trustee or  | other court-appointed officer in bankruptc   | y matters. |
| Citations of any reported cases.  Have you served as a trustee or Yes If yes, prothe more important matters. | other court-appointed officer in bankruptcovide the approximate number of such case        | y matters. |
| Citations of any reported cases.  Have you served as a trustee or Yes If yes, prothe more important matters. | other court-appointed officer in bankruptcovide the approximate number of such case  Court | y matters. |
| Have you served as a trustee or Yes No If yes, prothe more important matters.  Names                         | other court-appointed officer in bankruptcovide the approximate number of such case  Court | y matters. |
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| Have you served as a trustee or Yes No If yes, prothe more important matters.  Names                         | other court-appointed officer in bankruptcovide the approximate number of such case  Court | y matters. |

| State the names and addresses of adversary counsel in your primary cases over the past five years. |  |  |  |  |
|--|--|--|--|--|
|  |  |  |  |  |
| lic C  | Office   |  |  |  |
| Hav  | ve you ever run for, or held, public office. If so, give details.  |  |  |  |
|  |  |  |  |  |
| r Ju   | dicial Experience  |  |  |  |
| a)   | Have you ever held judicial office, applied or been a candidate for judicial office? If so, please state the courts involved and the dates of service or canadicy.   |  |  |  |
| _  |  |  |  |  |
| -  |  |  |  |  |
| _  |  |  |  |  |
| b)   | Prior Quasi judicial service:  |  |  |  |
|  | Name of Agency   |  |  |  |
|  | Position held  |  |  |  |
|  | Issues addressed   |  |  |  |
|  | Number of cases adjudicated  |  |  |  |
|  | Dates of service   |  |  |  |
| Busi   | ness Involvement   |  |  |  |
| a)   | If you are now an officer, director or otherwise engaged in management of any business or enterprise, state the name of such enterprise, the nature of the business, your duties, and whether you intend to resign such position immediately upon your appointment to judicial office. |  |  |  |
|  | pas ————————————————————————————————————   |  |  |  |

|     | b)           | Since being admitted to the Bar, have you ever engaged in any occupation business, or profession other than the practice of law? If so, please give the details, including dates.   |  |  |  |
|-----|--------------|---|--|--|--|
|     |              |   |  |  |  |
|     | c)           | State whether during the past five years you have received any fees or compensation of any kind, other than for legal services, from any business enterprise, institution, organization, or association of any kind. If so, identify the source of such compensation; the nature of the business enterprise, institution, organization, or association involved; and the dates of the compensation. |  |  |  |
|     |              |   |  |  |  |
| Dis | ciplin       | nary Proceedings/Offenses   |  |  |  |
| 29. | mur<br>traff | e you ever been convicted for violation of any federal law, state law, county or nicipal law, regulation or ordinance? If so, please give details. Do not include ic violations for which a fine of \$100 or less was imposed unless it also included il sentence.  |  |  |  |
| 30. | a)           | Have you ever been sued by a client? If so, give particulars.   |  |  |  |
|     |              |   |  |  |  |
|     | b)           | Have you or your professional liability insurance carrier ever settled a claim against you for professional malpractice? If so, please give specifics, including the amounts involved.  |  |  |  |
|     |              |   |  |  |  |
| 31. | to in        | e you ever been charged in any civil or criminal proceeding with conduct alleged volve moral turpitude, dishonesty, and or unethical conduct? If so, please give iculars, including the full style of the cause.  |  |  |  |
|     |              |   |  |  |  |
|     |              |   |  |  |  |

| 32. | any   | Have you ever been disciplined for a breach of ethics or unprofessional conduct by any court, administrative agency, bar association, or other professional group? If so, please give the particulars. |  |  |  |
|-----|---|--|--|--|--|
| Tax |   |  |  |  |  |
|     |   |  |  |  |  |
| 33. | <ol> <li>To the best of your knowledge, are you in compliance with the tax laws of the feder<br/>government and of the state, county, and community applicable to you?</li> <li>Yes No</li> </ol> |  |  |  |  |
| 34. | gove  | e you filed appropriate tax returns as required by federal, state, local and other ernments? Yes No , please explain.  |  |  |  |
| 35. |   | a tax lien or other collection procedure ever been instituted against you by ral, state, or local authorities? If so, give particulars.  |  |  |  |
|     |   |  |  |  |  |
| Pro | fessi   | onal and Other Activities  |  |  |  |
| 36. | a)  | List all bar associations and legal or other professional societies, including titles and dates of any office or committees.   |  |  |  |
|     | b)  | List all organizations and clubs, other than those identified in Question No. 36a, of which you have been a member during the past ten years, including titles and dates of any offices or committees. |  |  |  |
| 37. |   | cribe any civic, philanthropic, community, social, or public service activities during past five years, including any offices, committees, and honors and awards.                                      |  |  |  |
| Sur |   | ental Information  |  |  |  |
| 38. | Do a  | any clubs or private associations to which you belong have a discrimination clause ave a history of barring membership to women or minorities?  Yes No   |  |  |  |

| er the law.                  | mitment to equal justice  |  |
|------------------------------|---|--|
| •                            | or other experiences you bel  | ieve would assist you in   |
| •                            | • •   | •  |
| ive individuals as reference | es who are familiar with you  | ur abilities and personal  |
|                              | Address   | Phone  |
|                              | ay refer as to your charac  | cter and ability. These  |
|                              | adeduate opportunity to op  | serve vour professional  |
|                              | e any other pertinent information and Judicial References five individuals as reference acter.  e and E-Mail Address  Give the names and e-ma | e any other pertinent information, positive or negative ald be disclosed to the circuit court and the selection parameters and Judicial References five individuals as references who are familiar with you acter. |

| b)      |  |   | esses and current<br>or you in a subord   | phone numbers of at least three inate position.   |
|---------|--|---|---|---|
| N<br>_  | lame and E-Mail Address                        |   | Telephone   | Work Relationship   |
| c)      | been associappeared reconduct and an opporture | ciated in the pract<br>recently in matte<br>d ability. If yours is<br>nity to observe you | tice of law or in b<br>rs that allow the<br>s a non-litigation p<br>u. Indicate those | e judges with whom you have not<br>usiness, before whom you have<br>m to observe your professiona<br>ractice, list judges, who have had<br>before whom you have appeared<br>before the name of the judge. |
| Name of | f Judge  | Phone   | Court   | Date and Nature of<br>Most Recent Matter  |
|         |  |   | ruptcy judge posi<br>applied for and d  | tion?YesNo<br>ates below.   |
|         |  |   |   |   |

#### **Confidentiality Statement**

This form will be kept confidential and will be examined only by members of the merit selection panel, the circuit executive, judges of the judicial council, and the judges of the court of appeals. The individuals you listed as references, as well as your current employer or co-workers, may be contacted. If this is a problem, you may request special arrangements from the circuit executive.

| declare under penalty of perjury that the foregoing is true and correct. |                        |  |  |  |  |
|--|------------------------|--|--|--|--|
| Date   | Signature of Candidate |  |  |  |  |

You must complete the Application and the two waivers, sign them, and return

- a signed original hard copy (unbound); and
- an electronic version of the original in Portable Document Format

Please send the original by mail or delivery service to:

Millie B. Adams U.S. Court of Appeals, Eighth Circuit 111 South 10<sup>th</sup> Street, Suite 26.325 St. Louis, MO 63102-1116

Please send the PDF to:

CE8employment@ca8.uscourts.gov

Applications must be received at the Circuit Executive's office **not later than 4:00 pm (Central Time)** Wednesday, February 28, 2018.

## **MEDICAL AUTHORIZATION AND WAIVER**

| TO:  |   |                                     |  |
|--|---|-------------------------------------|--|
| Physician                                    |   |                                     |  |
| Address                                      |   |                                     |  |
|  |   |                                     |  |
| Phone  |   |                                     |  |
|  |   |                                     |  |
| Eighth Circuit communicate                   | nection with my application for the<br>; I hereby authorize any person de<br>orally (including by telephone) a<br>gard to my physical and mental con<br>ven me. | esignated by the                    | Merit Selection Panel to<br>vith the physician named |
| person orally condition, car statement if re | er authorize and direct the physicial (including by telephone) such informe, treatment and advice sought equested by such person. For thes ge that may exist.   | rmation regarding<br>by such person | g my physical and mental and to supply a written     |
| Name:  |   |                                     | (Print or Type)                                      |
| Address:                                     |   |                                     |  |
|  |   |                                     |  |
| Phone  |   |                                     |  |
| Signature:                                   |   |                                     |  |
| Date:  |   |                                     |  |
| NOTE TO CA                                   | ANDIDATE: Please forward one  | signed original to                  | o physician.   |

#### **AUTHORIZATION AND WAIVER**

In connection with my application for the position of U.S. Bankruptcy Judge in the Eighth Circuit, I hereby authorize the administrators of the disciplinary and inquiry bodies of any court, bar or other association to disclose to the Merit Selection Panel all information contained in the files of such bodies concerning my present professional status, all complaints which have been made against me, together with the disposition thereof. I expressly waive whatever right I may have to confidentiality of the foregoing information.

| Name:      | <br>_(Print or Type) |
|------------|----------------------|
| Address:   | <br>_                |
|            |                      |
|            |                      |
| Signature: | <br>_                |
| Date:      |                      |

## MEMORANDUM OF UNDERSTANDING BANKRUPTCY JUDGE VACANCY PILOT PROGRAM

This is a Memorandum of Understanding (MOU) between the Judicial Councils of the Eighth Circuit and the Fifth Circuit.

#### A. Introduction

For years, budget restraints have not favored requesting additional bankruptcy judgeships or extending the lapse dates of existing temporary bankruptcy judgeships. As of September 30, 2017, there were 349 authorized bankruptcy judgeships – 33 temporary and 316 permanent. Of the 33 temporary positions, 22 expired on May 25, 2017, without legislation to extend or convert them, and the next vacancies in the affected districts may not be filled.

Since 1994, the Judicial Conference Committee on the Administration of the Bankruptcy System (Bankruptcy Committee) has studied options to align available bankruptcy judgeships with districts having consistently high weighted filings per judgeship. In June 2014, the Bankruptcy Committee voted to recommend the bankruptcy judge vacancy pilot program (Pilot) to the Judicial Conference. On September 16, 2014, the Judicial Conference approved the Pilot.

## B. Summary of the Pilot

The Eighth Circuit initially volunteered to allow two bankruptcy judgeships to be filled and to transfer the appointed judges to one district in the Eleventh Circuit (Middle District of Florida) and one district in the Sixth Circuit (Eastern District of Michigan), both having emergency need for judicial resources. This was accomplished through long-term intercircuit assignments under 28 U.S.C. § 155(a), and through MOUs prescribing the specific aspects of the Pilot. The Pilot has no effect on any right to recommendations for future bankruptcy judgeships in the borrowing Circuits. The Pilot has a maximum of two (2) bankruptcy judges appointed by the Eighth Circuit. The Federal Judicial Center (FJC) assesses and evaluates the Pilot during its term. This evaluation will be presented to both the Eighth and Fifth Circuit Judicial Councils, the Bankruptcy Committee, the Committee on Intercircuit Assignments, and the Judicial Conference within one year after the end of the Pilot.

## C. Purpose of the MOU

Under the terms of the MOU between the Eighth and Eleventh Circuits, the pilot judge in the Middle District of Florida was selected for appointment to a vacancy in the bankruptcy court in that district. Accordingly, this MOU now formalizes the specific terms and agreements between the Eighth Circuit, which will fill a bankruptcy judgeship in the District of South Dakota, and the Fifth Circuit, which will borrow the selected judge for service in the Northern District of Mississippi.

#### D. Selection of the Bankruptcy Judge

## 1. Notice of Filling a Vacancy

The Eighth Circuit will notify the chair of the Bankruptcy Committee and the Director of the AO before filling the bankruptcy judgeship in the District of South Dakota. *Guide to Judiciary Policy*, vol. 3, § 310(c).

#### 2. National Announcement

The Eighth Circuit will nationally advertise the vacancy in the District of South Dakota with consultation and assistance from the Fifth Circuit. The announcement will comply with the Judicial Conference regulations and procedures listed in the Guide to Judiciary Policy, vol. 3, § 320.20. The announcement will include the requirements in this MOU sufficient to ensure that applicants understand the mobile nature of the Pilot, the rules governing aspects of court governance, the budget restrictions for the Pilot, and the requirements for FJC assessment and evaluation.

#### 3. Intercircuit Selection Committee

An Intercircuit Selection Committee (ISC) will perform the duties of a Merit Selection Panel in the *Guide to Judiciary Policy*, vol. 3, § 320.30.

Before the position is advertised, the Eighth and the Fifth Circuits each will appoint three members to the ISC, which will recommend individuals whose character, experience, ability, and commitment to equal justice under the law qualify them to serve as U.S. bankruptcy judges. Members of the ISC will not receive compensation for their service, but may be allowed reasonable travel expenses, including per diem in lieu of subsistence, as authorized by law.

Three members of the ISC will be residents of the Eighth Circuit and three members will be residents of the Fifth Circuit. A member of the ISC from the Eighth Circuit will serve as Chair of the ISC.

The ISC will provide a report consistent with the requirements in the *Guide to Judiciary Policy*, vol. 3, § 320.30.40, to both the Eighth and Fifth Circuit Judicial Councils. The Eighth Circuit Judicial Council will submit a list of nominees to the Eighth Court of Appeals using the Judicial Conference procedures in the *Guide to Judiciary Policy*, vol. 3, § 320.40.10.

#### 4. Appointment

The selected judge will be appointed to a 14-year term of office by the Eighth Circuit Court of Appeals. 28 U.S.C. § 152(a). The selected judge must review and acknowledge this MOU in writing before appointment by the Eighth Circuit Court of Appeals. A copy of the appointment order will be sent to the Director of the AO and the chair of the Bankruptcy Committee.

If the judge returns to the Eighth Circuit, the District of South Dakota will then be subject to a continuing-need survey (and the Bankruptcy Committee's recommendation to the Judicial Conference whether to fill a future vacancy).

#### 5. <u>Intercircuit Assignment</u>

The Fifth Circuit will request intercircuit designations for both the Northern and Southern Districts of Mississippi from the Committee on Intercircuit Assignments after the appointment of the selected judge, along with an executed copy of this MOU. All designations and assignments of the selected judge will be filed with the clerks of the Eighth and the Fifth Circuits and entered in their minutes. A copy of the designation orders will be sent to the Director of the AO and the chair of the Bankruptcy Committee.

#### 6. <u>Duty Station</u>

The official duty station for the selected judge is in the District of South Dakota in the Eighth Circuit. 28 U.S.C. § 152(a). However, the normal reimbursement rules for the selected judge will apply as if the duty station for the selected judge is in the Fifth Circuit, Northern District of Mississippi. For the duration of the Pilot and for all other travel and initial relocation questions, the current regulations and guidance in the *Guide to Judiciary Policy*, vol. 19, will apply as if the selected judge is in the Northern District of Mississippi.

#### 7. Administrative Details

The site of investiture, email addresses, security, and other administrative matters will be decided by agreement between the Circuit Executives in the Eighth and Fifth Circuits. Because such details are important in the assessment and evaluation of the Pilot, such agreements will be in writing (including saved emails) as a historical record of the Pilot available to the FJC.

#### E. Term of the Pilot

#### 1. Length

The Pilot ends five (5) years after the date of the order appointing the selected bankruptcy judge. Should a bankruptcy judgeship vacancy arise in the Northern District of Mississippi or anywhere in the Fifth Circuit during the term of the Pilot (as extended), the pilot judge may apply and compete for the vacated judgeship.

#### 2. Options at the End of the Pilot Term

a. The Eighth Circuit and the Fifth Circuit may renegotiate this MOU to keep the selected judge in the Fifth Circuit. Notice of intent to renegotiate will be sent by the Fifth Circuit to the Eighth Circuit at least one (1) year before the end of the Pilot term.

b. The selected judge may return to the Eighth Circuit and be assigned to a court where bankruptcy judges are needed. If the judge does not return to the original district of appointment, an intracircuit assignment may be made to an Eighth Circuit district in need of judicial resources.

c. The Eighth Circuit may transfer the selected judge to another circuit for a district that needs judicial assistance, by intercircuit assignment under 28 U.S.C. § 155(a).

#### 3. Eighth Circuit Future Need for the Selected Judge

The selected judge may attend all scheduled Fifth and Eighth Circuit Judicial Conferences during the Pilot. Reimbursement for costs and expenses will be paid from the centrally held budget account for judges' travel. However, if the dates conflict during the term of the pilot, the judge should attend the Eighth Circuit Conference.

The Eighth Circuit will make every effort to complete the term of the Pilot as outlined in this MOU. However, if the weighted filings per authorized judgeship of the District of South Dakota increase to a level of 1.501 weighted filings (or more) for more than two (2) consecutive quarters in a fiscal year (as confirmed by the official AO data), the Eighth Circuit may terminate the intercircuit assignment order and end the Pilot. If the Eighth Circuit terminates the intercircuit assignment order, it must give written notice to the Fifth Circuit at least 180 days before terminating the intercircuit assignment order.

#### F. Budget

#### District of South Dakota

The District of South Dakota will receive its non-salary allocations, as adjusted by the Budget Division at the AO, for a vacant but statutorily authorized judgeship during the Pilot.

#### 2. Northern District of Mississippi

The Northern District of Mississippi agrees the selected judge will use existing court and chambers space. The recurring salary and non-salary allotments to the Northern District of Mississippi will be adjusted as if the authorized judgeship and associated chambers authorized positions were allocated. Funding will be issued via supplemental allotments less the applicable financial plan reductions with 50 percent being issued with the interim allotments and the balance being issued with the final allotments each year for the duration of the Pilot.

#### 3. Supplemental Budget Requests

Only the Northern District of Mississippi may make supplemental budget requests related to the Pilot.

#### 4. Procurement

Normal procurement rules in the Northern District of Mississippi will apply in conformance with the *Guide to Judiciary Policy*, vol. 14.

#### G. Selected Judge

The selected judge will agree to cooperate with the FJC as it assesses and evaluates the Pilot. The judge will receive no compensation for this cooperation but may be allowed travel expenses, including per diem in lieu of subsistence, as authorized by law.

The selected judge will have court governance rights in the Northern District of Mississippi.

Although the selected judge's duty station will be in the District of South Dakota, the judge's time, as recorded on the B-102 form, will be statistically credited to the Northern District of Mississippi during the Pilot. For purposes of case assignment and docketing, the judge will be treated as a resident judge in the Northern District of Mississippi and may be required to enter time for the FJC and on the B-102 form, depending on the technology utilized by the FJC.

The selected judge will sign and date an acknowledgment of, and agreement to, this MOU before the execution of the appointment order by the Eighth Circuit Court of Appeals. By signing the acknowledgement and agreement, the selected judge waives all benefits, reimbursements, and all other applicable Judicial Conference regulations that conflict with this MOU. The selected judge also agrees to the terms detailed in the judgeship announcement for the Pilot and the requirements of this MOU and any agreements authorized by this MOU.

#### H. Chambers Staff

The appointed judge's chambers staff will be subject to all the hiring and personnel rules for the Northern District of Mississippi. All staff will be hired and stationed in the Northern District of Mississippi. Because of the length of the Pilot, the selected judge will be limited to term law clerks and may not hire career clerks.

#### I. FJC Assessment and Evaluation

Both circuits will cooperate fully with the FJC in assessment and evaluation of the Pilot. This cooperation will entail, for example, providing budget, financial, personnel, and case management records as requested by the FJC; making available for interview by the FJC, the circuit executives, bankruptcy clerks, bankruptcy judges, and other persons in the circuit; and supporting other data collection efforts such as FJC surveys of attorneys and observations of court meetings and proceedings. The selected judge will track time as requested by the FJC. The main point of contact at the FJC for the evaluation is Beth Wiggins, J.D., Ph.D., Senior Research Associate.

After the second year of the Pilot, the FJC will make an interim report to the Bankruptcy Committee and the Committee on Intercircuit Assignments. Within one (1)

year after the end of the Pilot, the FJC will make a final report to the same Committees. The Bankruptcy Committee, with the assistance of the FJC, will prepare a summary report for the Judicial Conference.

#### J. Miscellaneous

#### 1. Cooperation

The Pilot and the administration of this MOU will require the maximum coordination and cooperation between the Eighth Circuit and the Fifth Circuit.

#### 2. Contacts

All communications and notices under this MOU will be sent to:

- a. The Circuit Executive for the Eighth Circuit;
- b. The Circuit Executive for the Fifth Circuit;
- c. The Chief Bankruptcy Judge and the Bankruptcy Clerk for the Bankruptcy Court in the District of South Dakota;
- d. The Chief Bankruptcy Judge and the Bankruptcy Clerk for the Bankruptcy Court in the Northern District of Mississippi;
- e. The Director of the AO;
- f. The Chair for the Bankruptcy Committee; and
- g. The Director, Research Division, Federal Judicial Center.
- 3. This MOU may be modified by written agreement of the Eighth and Fifth Circuits, with copies to all parties listed in paragraph J.2. above

Lavenski R. Smith, Chief Judge
(Eighth Circuit)

Dated: 12/12/17

Dated: 11/8/2017

(Fifth Circuit)

Agreed to:

| Millie B. Adams, Circuit Executive (Eighth Circuit)                            | Dated: /2/13-/17  |
|--|-------------------|
| Paul B. Anderson, Jr., Circuit Executive (Fifth Circuit)                       | Dated: 11/8/2017  |
| Charles L. Nail, Chief Bankruptcy Judge<br>(District of South Dakota)          | Dated: 12/13/2017 |
| Jason D. Woodard, Chief Bankruptcy Judge<br>(Northern District of Mississippi) | Dated: 11/13/17   |
| Frederick M. Entwistle, Bankruptcy Clerk (District of South Dakota)            | Dated: 12/13/2017 |
| Shallanda I. Clay, Bank uptcy Clerk (Northern District of Mississippi)         | Dated: 11/13/2017 |

| I acknowledge and agree to all terms of the M         | oń:  |   |
|---|------|---|
| Nominee for Judgeship in the District of South Dakota | Date | 9 |